

BOARD OF EDUCATION
De Smet School District #38-2
MINUTES

The School Board of the De Smet School District #38-2 of Kingsbury County, SD convened pursuant to due notice at 5:30 PM on August 12th, 2019 in the high school conference room. Those in attendance were Pres. Shane Roth, Vice-Pres. Norm Koehlmoos, Donita Garry, Jared Tolzin and Barb Asleson. Administrators present were Sup. Abi Van Regenmorter, Princ. Andy Armstead, Bus. Mgr. Susan Purintun. Visitors were Mike Siefker of the *De Smet News*, Marlys Larsen for DTO

PUBLIC PARTICIPATION: None

AGENDA: Supt. Van Regenmorter proposed addition 6e. Facilities and Buildings to Reports and Student B to 7. Consent Agenda approval of application for public school exemption. On motion by N. Koehlmoos, seconded by D. Garry to approve the additions to the agenda. All voting "aye", motion carried.

DELEGATIONS: None

CONFLICT OF INTEREST DISCLOSURE: Donita Garry presented a request for a school board waiver for coaching employment agreement of Regan Garry as assistant Girls basketball.

NESC REPORT: board member Donita Garry served as alternate rep for the July 15th regular NESC meeting. She reported that the NESC adopted the proposed budget making note of changes from the preliminary budget presented in previous months. The meeting served as their annual meeting with election and appointment of officers. A discussion and presentation for a new roof for the NESC facility. The NESC is fully staffed for the 2019-2020 school year. All NESC board policies were also adopted during the annual meeting. Pres. Roth reminded board members that if they are able to receive the monthly packets by notifying Director Aberle and he will email them to them along with the appointed representatives

EDUCATION ENHANCEMENT FOUNDATION REPORT: None

LEGISLATIVE REPORT: Pres. Roth noted that he, Supt. Van Regenmorter, Princ. Armstead attended the SASD/ASBSD annual convention the past week. All agreed that the keynote speakers were excellent and the workshops and presentations were very worthwhile. Board members and administrators that were not able to attend are able to access the power point presentations on line under the ASBSD website. Supt. Abi noted that she has visited with Shawn Covell, one of the presenters, to headline our February In-service. Princ. Armstead added that one of the workshops he attended helped him gain a new perspective for scheduling most notably for the middle school age group and a greater appreciation for staff going that direction.

PRINCIPALS REPORTS: Principal Armstead reported that the school year begins on August 22nd. The FFA attended Leadership Camp in early July with setting goals for community service. Band Director Kayla Vockrodt was excited to have 10 students attend the week long middle school Rushmore Music Camp in Aberdeen this year. There were several that made audition choirs and small band groups.

Football practice has commenced with volleyball and cross country starting on Thursday. MS/HS Registration will be on Weds. and Thursday (August 14th and 15th) from 4-7 PM. This is a new approach to registration with students and parents having an opportunity to prepare for the new year together and review the new curriculum requirements and additions. It will be a transition and organization time with being able to get paperwork out of the way. School nurse, Darcie Lee will be available to answer questions parents may have concerning flu shots, immunizations and physicals. The 6th grade students and parents will have a separate time to come in for orientation on Thursday. All students will receive their locker assignments and Chromebooks. Staff will be in for in-service on August 20th. Board member Barb Asleson told the administration and board that she had received very positive feedback about the new process and parent inclusion.

The board also heard that Supt. Abi will be hosting a substitute luncheon to show appreciation for current subs and recruit new additions. At this time, 15 individuals have RSVPed. She will review the handbook and basic outlines of what is expected of a substitute. The new staff luncheon will be held on Monday, August 19th. It will review handbooks, a time to review benefits and go through any questions they may have. The elementary school will have "Unpack your Backpack" on Thursday evening, August 22. The first home football game will be Friday, August 23rd.

BUILDINGS AND GROUNDS REPORT: Board member Jared Tolzin reported to the board that he had stopped and visited with the city finance officer, Tracy Larsen, after hearing talk of the school's rent being raised and concerns about water usage at the athletic field. Supt. Abi read the part of the lease agreement to the board as to the clause of a 90-day notice by either party of notice of terminating or changing the agreement, or the lease continues as is commencing July 1st. She also noted that she had called attorney Todd Wilkinson and he stated that he was unaware of any potential changes. Board members discussed alternatives and costs to doing the lease agreement of the Event Center. The board consensus is that they want amicable terms with the City, but the realization of raising rent is only one public taxing entity taxing another along with the fact that the school district is looking at funding cuts and recently implemented the reduction in force of staff. Supt. Abi and Pres. Roth plan on attending the City Council meeting on Weds. evening in the event the lease agreement, or other discussion items concerning the school and event center are brought up.

The board also heard that the company, Blackburn Basement, would be able to raise the sidewalk on the eastside of the Armory Gym at approximately \$4748 to address concerns of it pulling away from the building.

CONSENT AGENDA:

On motion by J. Tolzin, seconded by B. Asleson and unanimously carried to approve the consent agenda with amendments including the minutes from the regular meeting of July 8th, the financial report for the period of July 1st through July 31st, the bills for payment as presented (See attached listing.); Open enrollment application for 2019-2020 school year students A, B, C, D, E, F, G; Application for public school exemption for Student A and B; Approval of elementary and MS/HS Student Handbooks; Approval of mini-bus driver for \$15.40/hour; approval of the following items for surplus: ByteSpeed laptops, server, projector, folding chairs, tables, book shelves, sewing machine, TV. Approval of coaching contract for Regan Garry as assistant girls basketball coach @ \$2836; "welcome back to school" meat, cheese and fruit for staff; approval of a breakfast prices to Pre-K-5 \$1.35; 6-12 \$1.50; Adults \$2.00, Reduced 30 cents (set by federal regulations); All voting "aye", motion carried.
GENERAL FUND: Revenue – Ad Valorem Tax 6415.97, Pen&Int 54.79, Interest 724.73, County Apportionment 1109.00, State Aid 70,110.00, Rural Electric Taxes 34,004.13,

Disbursements – 42,654.06, July Payroll 157,026.01
TOTAL GENERAL FUND CASH BALANCE – 1,209,063.65
CAPITAL OUTLAY FUND: Revenue – Ad Valorem Tax 6806.70, Pen&Int 48.82;
Disbursements – 122,264.74
TOTAL CAPITAL OUTLAY FUND CASH BALANCE – 1,037,517.49
SPECIAL EDUCATION FUND: Revenue – Ad Valorem Tax 3411.11; Pen&Int 24.47; Medicaid Direct 43.42
Disbursements – 2301.55, July Payroll 14,804.07
SPECIAL EDUCATION FUND CASH BALANCE – 409,456.64
FOOD SERVICE FUND: Revenue – None
Disbursements – 561.93
TOTAL FOOD SERVICE FUND CASH BALANCE – 1326.64
ENTERPRISE FUND: Revenue – None
Disbursements – 312.74, July Payroll 3019.58
TOTAL ENTERPRISE FUND CASH BALANCE - \$15.62
TRUST AND AGENCY FUND: Revenues – 31,570.67
Disbursements – 45,786.97
TOTAL TRUST AND AGENCY FUND CASH BALANCE – 123,834.38

OPEN ENROLLMENT BUS PICK UP POINTS: On motion by N. Koehlmoos, seconded by D. Garry to establish and notify the Hamlin School District and Iroquois School District of the De Smet School District’s intent for pick up points at the Bryant Gym and in Iroquois, north of the Fire Hall. All voting “aye”, motion carried.

NATIONAL GUARD PAYMENTS: On motion by N. Kohlmoos, seconded by J. Tolzin to approve payment for facilities in the amount of \$1844.57. The payment of the fee will allow the district to start improvements to the shooting range and storage areas for the wrestling and weight room. It was noted that the National Guard will have one more rental payments payment in the amount of \$2850 before the end of the calendar year. All voting aye, motion carried.

ENGINEERING AND ARCHITECTURE SERVICE: On motion by J. Tolzin, second D. Garry to approve the engineering and architecture services of Co-op Architecture. Board members discussed the variables between the two different Firms, but the decision came down to two factors of assured fees and recommendations from area school districts. All voting “aye”, motion carried.

APPROVAL OF POLICIES: On motion by N. Koehlmoos, seconded by J. Tolzin to adopt the following the policies.

JHCDB : EPINEPHRINE AUTO-INJECTORS

The District may acquire and maintain a stock of epinephrine auto-injectors pursuant to a prescription issued by an authorized health care provider for use in an emergency situation of a severe allergic reaction causing anaphylaxis.

All epinephrine auto-injectors must be stored in a locked medicine cabinet, managed by the school nurse or school personnel trained in administration of epinephrine auto-injector or administration of medication. Epinephrine auto-injectors to be stored and/or administered must be in a pharmacy labeled container. The label must specify the name of physician/licensed health care provider, the date of the prescription and the directions for use.

No school employee, other than the school nurse, shall be required to be trained by a licensed health care profession for the purpose of being trained in the administration of epinephrine auto-injectors, or

shall be required to administer epinephrine auto-injectors, without the employee's prior written consent. Any school nurse, or other designated school personnel authorized by the School Board, may:

- (1) administer an epinephrine auto-injector to a student in accordance with a prescription specific to the student on file with the school;
- (2) administer an epinephrine auto-injector to any student during school hours if the school nurse or designated school personnel believe that the student is experiencing anaphylaxis in accordance with a standing protocol from an authorized health care provider, regardless of whether a student has a prescription for an epinephrine auto-injector or has been diagnosed with an allergy.
- (3) prior to administering an epinephrine auto-injector made available by the school, each designated school personnel shall be trained by a licensed health care professional:
 - (a) to recognize the symptoms of a severe allergy or anaphylactic reaction;
 - (b) to know the procedure for the administration of an epinephrine auto-injector;
 - (c) to know the procedure for storage of an epinephrine auto-injector; and
 - (d) to know the emergency care and aftercare for a student who has an allergic or anaphylactic reaction.

Pursuant to state law, no administrator, school nurse, or designated school personnel, the District or the School Board, that makes available or possesses or epinephrine auto-injectors pursuant to law, may be held liable for any injury or related damage that results from the administration of, self-administration of, or failure to administer an epinephrine auto-injector that may constitute ordinary negligence, however, this immunity does not apply to an act or omission constituting gross, willful, or wanton negligence.

The District, through the student handbooks and such other means as identified by the Superintendent, shall notify the parents or guardians of each student about the policy.

KGB : PUBLIC CONDUCT ON SCHOOL PROPERTY

Although the Board welcomes the use of its facilities for public events, and public visitations to the schools, the Board expects all visitors to abide by acceptable rules of conduct. To maintain public order on school property, the Board prohibits the following conduct or acts on school property by students, teachers, staff members, licensees or invitees:

1. The willful physical injury of any person or the threat to use force which would result in such injury;
2. The harassment or coercion of any person;
3. The willful damage to, or destruction of, property;
4. The willful disruption of the orderly conduct of classes or of any other school program or activity;
5. The entry of any school building or upon any portion of the school premises unless such entry is made in connection with official business with the district or to attend an activity or function authorized thereby;
6. The willful interference with the lawful and authorized activities of others;
7. The possession, consumption, or exchange of alcoholic beverages, unauthorized drugs, or narcotics on school property;
8. The possession or use of a knife, razor, ice pick, explosives, loaded cane, sword cane, machete, pistol, rifle, shot gun, pellet gun, air gun, or any other object that reasonably can be considered a weapon, on property of the school district;

9. The violation of any federal or state statute, local ordinance, or Board policy;
10. The refusal or failure of any person to comply with a lawful order or direction of an official of the school district in the performance of his or her duties;
11. The distribution or posting of any written material, pamphlets, or posters without the prior written approval of the Superintendent.

ENFORCEMENT AND PENALTIES

Any violation of the above shall be reported immediately to the building principal. The principal will investigate the case thoroughly and make a written report to the Superintendent.

Penalties that may be imposed by the principal and/or the Superintendent include:

1. A reprimand;
2. An order by violators to leave school property immediately;
3. A call to police and a specified charge made under the penal code.

OTHER PENALTIES

The penalties mentioned above are not considered to be inclusive or to preclude in any way the prosecution and conviction of any person for the violation of any federal or state law or local ordinance and the imposition of a fine or penalty provided for therein.

KJ : POSTING OF NATIONAL MOTTO

The national motto of the United States, "In God We Trust," shall be displayed in a school entryway, cafeteria, or other common area where students are most likely to see the national motto in each attendance center in the school district. The display may take the form of a mounted plaque, student artwork, or any other appropriate form as determined by the school principal. The display shall be easily readable and at least twelve inches wide by twelve inches high.

KK – VISITORS TO THE SCHOOL

The Board and staff of the school district, welcome members of the community, and other interested persons to visit the district schools. School improvements often come from suggestions originating in such visits.

The Superintendent will encourage visitors to observe our schools; provide for appropriate hospitality for visitors; channel expressions of approval as well as constructive criticism to the Board; ensure that such visits will enhance the effect of the educational program.

All visitors must report to the school office and receive the principal's permission to be on the school grounds. Any person on school property who has not registered with the school office will be requested to report to the principal's office for permission to remain. Any request to be on school property for any purpose deemed by the school principal or his assistant to be disruptive of the educational process will be denied permission to remain.

If a visitor refuses to leave the school grounds, creates any disturbance, or attempts to disrupt the educational process, the principal is directed to request aid from the local law enforcement agency.

Supt. Abi noted that Jodi Jung, PA of Horizon Health will be doing to do a training with staff on using epinephrine auto-injectors. The board also was reminded of public conduct at activity events and how this policy will address these issues. The school district will be in compliance of SDCL recently passed by the SD Legislative body to post the patriotic motto of "In God We Trust" in a prominent place.

SUBSTITUTE TEACHER PAY/CLASSIFIED PAY: On motion by B. Asleson, seconded by D. Garry to approve \$90 per day for teaching substitutes and increase hourly to \$9.50 for paras, cooks and secretaries; long term subs will be paid 1/175th of the base (\$230) per day. All voting "aye", motion carried. Supt. Abi shared a recent statistic that she came across that a student during his K-12 years will have a substitute teacher for the equivalent of one year of their education.

There being no further business, on motion by B. Asleson, seconded by D. Garry to adjourn. All members in attendance voting "aye", motion carried. (6:04 PM)

ATTEST: Pres. Shane Roth
Susan L. Purinton, Business Manager

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