

THE DE SMET SCHOOL DISTRICT #38-2
BOARD OF EDUCATION
MINUTES

The School Board of the De Smet School District #38-2 of Kingsbury County, SD convened pursuant to due notice at 5:30 PM on July 10th, 2023 in the high school library. Those in attendance were President Shane Roth, Jared Tolzin, Evan Buckmiller and Norm Koehlmoos. Absent was Vice-President Barb Asleson. Administrators present were Superintendent Abi Van Regenmorter, Principal Dan Bettin and Business Managers Cassi Johnson and Susan Purintun. Visitors were Kayla Vockrodt and Amy from the *Kingsbury Journal* joined via Zoom.

Public Participation: None

Conflict of Interest Disclosure: The following conflict of interest disclosures were presented: Barb Asleson, Abi Van Regenmorter, and Shane Roth.

Agenda Approval: On motion by J.Tolzin, seconded by E.Buckmiller, to approve the agenda with the addition of approving the following contracts under the new business consent agenda: Erica Coughlin-para, Vickie Giedd-para, Mesa Nolte-para, Monica Roth-para, and Alex Wolkow-asst volleyball coach.

Consent Agenda: On motion by N.Koehlmoos, seconded by J.Tolzin, to approve the consent agenda:

- a) Approval of minutes from the regular meeting of June 12th and special meetings of June 28th;
- b) Approval of financial report for the period of June 1st through June 30th;

GENERAL FUND:

Revenue – Ad Valorem Tax 183,521.86, Pr.Yrs Taxes 211.12; Utility Taxes 48,427.70; Pen&Int. 243.98, Interest 2072.31, Contr and Donations 1555; Services provide with other LEA's 26,756.41 (LPHS shared Instructor); Medicaid Indirect 900.54; Other Local 127.00; County Apportionment 510.98, State Aid 96,200: Title I 22,034; Title II Part A 11,776; ESSER II 145,478; Fed Reimb FVR 10,656.47
Disbursements – 158,960.44; June Payroll 209,471.32; Trans to Food Service 35,657.00
TOTAL GENERAL FUND CASH BALANCE – 1,418,057.13

CAPITAL OUTLAY FUND:

Revenue – Ad Valorem Tax 97,605.33; Pr.Yrs Taxes 54.30, Pen& Int.192.95: Contributions/Donations 2637.81; ESSER II 43,187
Disbursements – None
TOTAL CAPITAL OUTLAY FUND CASH BALANCE – 2,553,596.46

SPECIAL EDUCATION FUND:

Revenue – Ad Valorem Tax 56,681.65; Pr.Yrs.Taxes 140.11, Pen&Int. 107.52; Medicaid Indirect 138;
Disbursements – 11,052.74, June Payroll 26,957.08
SPECIAL EDUCATION FUND CASH BALANCE – 395,525.09

BOND REDEMPTION FUND:

Revenue – Ad Valorem Tax 14,080.61, Pen&Int 22.11
Disbursements – None
BOND REDEMPTION FUND CASH BALANCE – 468,924.36

CAPITAL PROJECTS FUND:

Revenue – Interest 18,821.52
Disbursements – 1,309,551.52
CAPITAL PROJECTS FUND CASH BALANCE – 5,598,171.28

FOOD SERVICE FUND:

Revenue – Interest 644.99; Sales to Students 8409.19; Reimb adult meals 1524; Other Sales 52.65; Snack/FFV 309.02; State Cash Reimb 449.17, Federal Reimbursement 12,391.77; Transfer in from General Fd 35,657; Contrib Capital 2321.12 (Beef Donation)

Disbursements – 6983.53; Payroll 5601.24

TOTAL FOOD SERVICE FUND CASH BALANCE – 27,006.93

ENTERPRISE FUND:

Revenue – 0

Disbursements – 224.43

TOTAL ENTERPRISE FUND CASH BALANCE - \$3647.29

SCHOLARSHIP FUND:

Revenue – Contrib and Donations 10,099.00

Disbursements – none

SCHOLARSHIP FUND CASH BALANCE: 41,813.14

TRUST AND CUSTODIAL FUND:

Revenues – 44,737.43

Disbursements – 73,874.28

TOTAL TRUST AND CUSTODIAL FUND CASH BALANCE – 127,583.89

- c) Approval of the bills for payment as presented:
- d) **GENERAL FUND EXPENDITURES:** Active Heating Inc, Repairs/Compr. 764.03; ASBSD Work Comp Insurance, 10,159.29; ASBSD, Dues/Fees 1079.13; Auto-Owners Insurance, Dr Ed Insur 171.07, City of De Smet, Bus Garage Utilities 66.77 Bldg Utilities 375.35 Total 420.24; Cook's Wastepaper, Utilities 1723.74; Creative Printing, Advertising 799.00; Culligan, Utilities 40.00; Dust-Tex Serv, Cleaning Serv 145.47; E-Board Solutions, Subscrip 1000; Eric Armin Inc, Title Supp 271.92; Fusion, communications 615.48; Hauff Mid-America, Track Supp 501.70; Horizon Health, DOT Phys. 230; Kings Elect Coop, Comm 59.90; My Place Hotel, State Golf Travel 732; NAPA Auto, Generator Supp 57.46; NASCO, Science/art Supp 1027.75; NASSP, NHS Membership 385; Nebraska Scientific, MS Science Supp 187.60; NW Gas, Bus Gar Utilities 18.50 Bldg Utilities 157.65; OtterTail Power, Bus Gar utilities 43.77, Maint 520.25, Bldg Utilities 3977.16 Total 4541.18; Pitney Bowes, Post Meter Lease 146.10; Riddell, Ftbll equip repairs 2189.91; School Admin of SD, Dues/Fees 2606.00; School DateBooks, Supplies 741.07; Sheyenne Transport LLC, Bus Inspec/Repairs 1832.11; Smith's Lumber, Cust Supp 41.52; SD Assoc MS Ed, Dues 75; Subscript Serv of America, Lib Periodicals 180.83; TIE, Dues/Fees 1250; Trustworthy, Cust Supp 465.53; Univ of Oreg/PBIS, Dues/Fees 700; Valley Fibercom, Ath Fd Comm 66.98; **TOTAL GENERAL FUND EXPENDITURES 35,383.16**
- CAPITAL OUTLAY FUND EXPENDITURES:** City of De Smet, Event Center Rent (Half) 6375; Follett School Solutions, Library Software 1275.42; Infinite Campus, License Fees 1284.80; Lion Electric, 2024 Base LionC Model 375,000; Renaissance Learning, AR-Star Subscrip 4594.50; Riverside Tech, Chromebooks/Laptops Technology 20,852.00; Software Unlimited, Maint Fees 5650; State of SD, Energy Efficiency Loan 25,820; Teacher Innov, Planbook Software 378; **TOTAL CAPITAL OUTLAY FUND EXPENDITURES 441,229.72**
- SPECIAL EDUCATION FUND EXPENDITURES:** ASBSD Work Comp Insurance 2770.71; Fusion, Communications 101.10; The Master Teacher, Training 592; **TOTAL SPECIAL EDUCATION FUND EXPENDITURES 3463.81**
- BOND REDEMPTION FUND EXPENDITURES:** BOK Financial, Dissemination Agent FY24 350; First Bank and Trust, Principal 198,525, Admin Fees 350 Total 198,875; **TOTAL BOND REDEMPTION FUND EXPENDITURES 199,225**
- DRIVERS EDUCATION FUND EXPENDITURES:** O'Keefe Implement. Dr Ed Car Rent/Maint 1429.60 **TOTAL DRIVERS EDUCATION FUND EXPENDITURES 1429.60**
- e) Approval of FY22 financial audit with Schoenfish and Co, Inc for no more than \$10,500;

- f) Approval of Resolution No. FY23-2 Supplemental Budget;

**DE SMET SCHOOL DISTRICT #38-2
RESOLUTION NO. FY23-2**

ADOPTION OF SUPPLEMENTAL BUDGET:

LET IT BE RESOLVED, that the School Board of the De Smet School District #38-2, in accordance with SDCL 13-11-3.2 and after duly considering the proposed supplemental budget, hereby approves and adopts the following supplemental budget in total:

APPROPRIATIONS:

GENERAL FUND

Food Service Snack	\$490
Total	\$490

MEANS OF FINANCE:

GENERAL FUND

Fund Balance	\$490
Total	\$490

- g) Approval of volunteer football coaches Clifford Geyer and Dave Van Regenmorter;
h) Approval of fuel bid quotes for July 1 through Dec 31st - Rich's Gas & Service Diesel – Cost plus .28*, Ethanol Cost plus .30 The Main Stop Diesel – Cost plus .30, Ethanol – Cost plus .29* (*denotes quote award); No quote from the Cowboy Store;
i) Approval of contracts: for Megan Ulrich-drivers ed FY24, Regan Garry-Asst Track, Tricia Holland-JH Volleyball, Sydnee Winter-All School Play, and Nicole Berg-All School Play.

All voting “aye”. Motion carried.

Reports

NESC: The NESC business was reviewed by NESC Representative Barb Asleson. The June meeting was routine business and budgeting discussion.

Education Enhancement Foundation: No reports.

Legislative Report: No reports.

Buildings/Facilities Committee Report: Supt. Abi shared that construction is currently slightly ahead of schedule. A crane has been brought in to set the trusses this week. The school has property designated for additional parking on the north side of the school, possibly utilizing the existing church curb cut onto SW 3rd Street. Mrs. Abi will meet with City Council on August 16th to discuss rezoning to add diagonal parking along SW Ingalls Avenue and SW 3rd Street.

Principal's Reports: Principal Bettin is working on student handbooks and scheduling over the summer. He attended PBIS Tier 2/3 training, SASD Principal Conference and Wild West Conference in June. There will be two foreign exchange students, one from France and one from the Netherlands, enrolled during the 2023-2024 school year. The open coaching positions include JH boys basketball coach and head track coach.

Mrs. Abi reported that summer school with Ms. Penney wrapped up at the beginning of July. Students celebrated by incorporating Independence Day into their learning. The Wellness Committee met to review the Wellness Policy. There will be a food service review held during the 2023-2024 school year. Mrs. Abi will be attending the Superintendent Conference in Chamberlain this month.

Adjournment of FY2023 Business: There being no further business at this time for FY23, on motion by E.Buckmiller, seconded by N.Koehlmoos, to adjourn at 5:42 PM. All voting “aye”, motion carried.

FY2024 Meeting called to Order to order by Business Manager Cassi Johnson at 5:42 PM

Swearing In of Board Member: Evan Buckmiller was sworn in for a three-year term and recited the Oath of Office after being seated with no opposition. Norm Koehlmoos was sworn in for a one-year term and recited the Oath of Office after being seated by appointment.

Motion #2400 Board President: Business Manager Cassi Johnson called for nominations of the seat of presidency of the Board of Education. E.Buckmiller nominated Shane Roth for President, seconded by J.Tolzin. J.Tolzin moved that all nominations cease, seconded by N.Koehlmoos. Business Manager Johnson called for a vote, all voting "Aye", motion carried. Shane Roth was declared President of the De Smet Board of Education for the 2023-2024 fiscal year.

Motion #2401 Board Vice President: Pres. Roth called for nominations for the office of vice-president. N.Koehlmoos nominated Barb Asleson for Vice-President, seconded by E.Buckmiller. J.Tolzin moved that all nomination cease, seconded by N.Koehlmoos. Pres. Roth called for a vote. All voting "aye", motion carried. Barb Asleson will serve as Vice-President of the De Smet Board of Education for the 2023-2024 fiscal year.

Motion #2402 Consent Agenda: on motion by J.Tolzin, seconded by E.Buckmiller, to approve the consent agenda:

- a) Designation of American Bank and Trust as the official depository for the FY2024;
- b) Designation of Kingsbury Journal as the official newspaper;
- c) Authorization of the continuation of the school food service agreement with the State of South Dakota;
- d) Appointment of Business Manager Susan Purintun and Cassi Johnson as administrator of Trust and Custodial Funds;
- e) Authorization of Business Manager Cassi Johnson as signer on American Bank & Trust;
- f) Designation of Business Manager Cassi Johnson as Client Administrator and Client User on American Bank and Trust;
- g) Approval of Memorandum of Agreement with SDSU Teacher Education Program;
- h) Approval of Shane Waikel as student teacher in the art department;
- i) Designation of Attorney Todd Wilkinson for the FY24 with the option to use other legal counsel for case specific instance and to prevent a conflict of interest;
- j) Designation of Daniel Bettin as Title IX Coordinator;
- k) Designation of regular meeting dates as the second Monday of each month at 5:30 PM in the High School Library;
- l) Set school board salary at \$50 per meeting for local meetings and \$60 per Northeast Education Cooperative meetings with travel at state rate;
- m) Authorization of Supt. Abi Van Regenmorter or her designee to have the authority to close the school due to inclement weather or other emergencies;
- n) Adopt the following activity admission prices/season tickets – Adults \$5.00, Students \$3.00, Adult Season Pass \$40, Senior Citizen (65 years and older) \$20, and Student Pass \$20;
- o) Adopt the following meal prices for FY24: Lunch prices - K-5 \$3.10; 6-12 \$3.35; Adults \$4.25; Reduced .40; Breakfast prices - K-5 \$1.35; 6-12 \$1.50, Adults \$2.50, Reduced .30. Federal regulations require meal prices to be established for free and reduced applications.
- p) Approval of contracts for: Erica Coughlin-para, Vickie Giedd-para, Mesa Nolte-para, Monica Roth-para, and Alex Wolkow-asst volleyball coach.

Motion #2403 Appointments: on motion by J.Tolzin, seconded by N.Koehlmoos, to appoint Shane Roth as the Free and Reduced Meals hearing officer. All voting "aye". Motion carried.

Motion #2404 Appointments: on motion by E.Buckmiller, seconded by J.Tolzin, to appoint Barb Asleson as school board member to serve on the NESC Board of Directors with Jared Tolzin and Evan Buckmiller as alternates. All voting "aye". Motion carried.

Motion #2405 Appointments: on motion by E.Buckmiller, seconded by N.Koehlmoos, to appoint Jared Tolzin as Education Enhancement Foundation Representative. All voting “Aye”, motion carried.

Motion #2406 Appointments: on motion by N.Koehlmoos, seconded by E.Buckmiller, to appoint Evan Buckmiller and Jared Tolzin to the District’s Building Committee. All voting “aye”, motion carried.

Motion #2407 Appointments: on motion by N.Koehlmoos, seconded by E.Buckmiller, to appoint Shane Roth and Jared Tolzin to serve on the Facility Use Committee with the City Council members. All voting “aye”, motion carried.

Motion #2408 Wrestling Coop Agreement: The board reviewed the Wrestling Cooperative agreement between Arlington, De Smet, Lake Preston and Iroquois. On motion by J.Tolzin, seconded by N.Koehlmoos, to approve the agreement. One update to the agreement is that in the event the Knights are awarded a trophy, additional matching trophies will be purchased for each school in the coop. All voting “aye”, motion carried.

Motion #2409 Authorizing Procurement Cards: On motion by N.Koehlmoos, seconded by E.Buckmiller, to approve the resolution authorizing issuance of individual procurement cards.

**DE SMET SCHOOL DISTRICT #38-2
RESOLUTION NO. FY24-1**

Whereas, the Board of the De Smet School District has the authority to enter into an agreement with the Bank of Montreal for purchasing cards.

Now, therefore, be it resolved by the Board of the De Smet School District that the President are authorized to enter into an Agreement with the Bank of Montreal to secure Procurement Cards for each authorized employee of the municipality under such terms and conditions as approved by the Board.

The Board authorizes the Municipality’s Business Manager to execute a p-Card program agreement on its behalf.

All voting “aye”, motion carried.

Motion #2410 Ballots for SDHSAA: On motion by J.Tolzin, seconded by E.Buckmiller, to approve casting ballots for Ryan Rollinger from Harrisburg High School as Division I Representative and Adam Shaw from Madison High School as Division III Representative. All voting “aye”, motion carried.

President S.Roth reminded the board of the budget hearing scheduled for Tuesday, July 25 at 5:30pm in the high school library.

Motion #2411 Adjournment: There being no further business at this time, on motion by N.Koehlmoos, seconded by E.Buckmiller, to adjourn at 5:53 PM. All voting “aye”, motion carried.

ATTEST: Shane Roth, President

Cassi Johnson, Business Manager

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