

THE DE SMET SCHOOL DISTRICT #38-2  
BOARD OF EDUCATION  
MINUTES

The School Board of the De Smet School District #38-2 of Kingsbury County, SD convened pursuant to due notice at 5:30 PM on September 11, 2023 in the high school library. Those in attendance were President Shane Roth, Evan Buckmiller, Norm Koehlmoos, and Jared Tolzin. Vice President Barb Asleson was absent. Administrators present were Superintendent Abi Van Regenmorter, Business Managers Cassi Johnson and Principal Daniel Bettin. Others present included Lacey Holt and Jennifer Stofferahn. The *Kingsbury Journal* joined by phone.

**Public Participation:** None

**Motion #2420 Agenda Approval:** On motion by N.Koehlmoos, seconded by J. Tolzin, to approve the agenda as presented.

**Delegations:** None

**Conflict of Interest Disclosure:** None

**Reports**

**NESC:** The NESC business was reviewed. The August meeting was routine business.

**Education Enhancement Foundation:** No reports.

**Legislative Report:** President Roth is serving on the PRC Committee for ASBSD. He provided a recap of training received in Salt Lake City and Omaha. ASBSD is hosting region meetings with the Executive Director this fall. The board appointed S.Roth to serve as delegate for Delegate Assembly on November 17 in Pierre.

**Buildings/Facilities Committee Report:** Superintendent Abi shared a committee meeting is planned for September 18. The building project continues to make progress to try and get the building sealed up before winter arrives. The main focus is on the roof, interior wall framing, exterior brick, mechanical and electrical rough ins.

**Administration Reports:** Principal Bettin shared that new staff workshop was held August 15, PBIS Tier II training was held August 16, In-Service for Staff was August 17, Registration and Open House was August 21, First Day of School was August 22, and Homecoming is September 11-15. Congratulations to King George Jensen and Queen Emily Jennings who were crowned during Coronation on September 10. The De Smet Booster Cross Country Meet was held September 7 at the KCC with 17 schools participating. Other extra-curricular activities this fall include: FFA land judging, FCCLA and oral interp. De Smet has been approached by Lake Preston and Iroquois about starting a girls softball cooperative team this spring. Upcoming events include: Sept 19 - NCRC testing for Seniors, Oct 3 – Suicide Prevention Speaker, Oct 5 – Flu Shots, Oct 6 – Early Dismissal for Teacher In-Service, and Oct 9 – No School.

Principal Abi shared that fall assessments are complete, there will be a staff wellness screening on September 19, and PreK screening will be held Sept 27.

Jennifer Stofferahn provided the following update from teachers: the De Smet American Legion gave a lesson on flag etiquette to the 5<sup>th</sup> graders. The 5<sup>th</sup> grade also started the D.A.R.E. program. Mrs. Nolte will bring the high school journalism class to Madison to see how the Kingsbury Journal is printed. Mrs. Stofferahn's art classes are learning about mono printing.

**Motion #2421 Consent Agenda:** On motion by E.Buckmiller, seconded by J.Tolzin, to approve the consent agenda:

- a) Approve minutes from the regular meeting of August 14, 2023.
- b) Approve financial report for the period of August 1 through August 31, 2023.

**GENERAL FUND-CHECKS**

Revenue: Taxes 2590.44; Interest 526.58; Medicaid 560.16; Other 6885.25; County Apport 764.49; State Aid 110,553

Disbursements: 145,200.33

TOTAL GENERAL FUND CASH BALANCE: \$,334,233.53

**CAPITAL OUTLAY FUND**

Revenue: Taxes 1632.53

Disbursements: 46,120.06

TOTAL CAPITAL OUTLAY FUND CASH BALANCE: \$1,720,173.92

**SPECIAL EDUCATION FUND**

Revenue: Taxes 971.66; Medicaid 744.54

Disbursements: 30,077.43

TOTAL SPECIAL EDUCATION FUND CASH BALANCE: \$340,341.47

**BOND REDEMPTION FUND**

Revenue: Taxes 217.06

Disbursements: 270,194.35

TOTAL BOND REDEMPTION FUND CASH BALANCE: \$270,194.35

**CAPITAL PROJECTS FUND**

Revenue: Interest 15,582.38

Disbursements: 581,841.57

TOTAL CAPITAL PROJECTS FUND CASH BALANCE: \$5,048,978.04

**FOOD SERVICE FUND**

Revenue: Interest 1397.44; Sales to Students 19,530.45

Disbursements: 2413.95

TOTAL FOOD SERVICE FUND CASH BALANCE: \$18,290.36

**ENTERPRISE FUND**

Revenue: 0

Disbursements: 0

TOTAL ENTERPRISE FUND CASH BALANCE: \$3928.43

**SCHOLARSHIP FUND**

Revenue: 0

Disbursements: 0

TOTAL SCHOLARSHIP FUND CASH BALANCE: \$41,813.14

**TRUST & CUSTODIAL FUND**

Revenue: 59,968.21

Disbursements: 47,267.44

TOTAL TRUST & CUSTODIAL FUND CASH BALANCE: \$115,972.98

- c) Approve bills for payment as presented:

GENERAL FUND EXPENDITURES: ASBSD registrations 820.00; AUTO-OWNERS INSURANCE add Lion Electric Bus 2041.85; AVID HAWK LLC website services 45.00; BUG GUY pest control 424.80; CENTURY BUSINESS PRODUCTS copies 810.71; CITY OF DE SMET dump charge wand water 403.36; COOKS WASTEPAPER & RECYCLING dumpster service 1723.74; TERRI CORDREY consolidated app services 500.00; CULLIGAN salt 64.00; DE SMET FLOWERS AND GIFTS memorial 100.00; IMPREST ACCOUNT reimburse July & August expenses 3197.42; DECKER EQUIPMENT folding gates 1361.29; DUST-TEX SERVICE cleaning service 366.14;

EFRAIMSON repairs to heat pump 193.61; FLINN SCIENTIFIC INC science supplies 438.32; FUSION CLOUD SERVICES LLC phone 583.97; G&R CONTROLS contractor and relay 1174.77; GRAINGER propeller 181.07; HEINEMANN EDUCATIONAL BOOKS workbooks 109.18; HORIZON HEALTH CARE, INC DOT physical 230.00; IMPACT APPLICATIONS INC subscription 485.00; INFINITE CAMPUS messenger and campus workflow 450.00; INNOVATIVE OFFICE SOLUTIONS LLC office supplies 79.63; JAYMAR BUSINESS FORMS INC checks 206.52; JOHNNY ON THE SPOT INC portable restroom 400.00; JOHNSON SAND AND GRAVEL snow removal 700.00; KIBBLE EQUIPMENT rent JD 5090E Tractor w/ Loader and Forks 2500.00; KINGSBURY ELECTRIC COOP electricity and repairs 423.97; KINGSBURY JOURNAL publish minutes and ads 944.97; KSFY promotion 175.00; LIGHTSPEED TECHNOLOGIES INC batteries 35.00; NAPA AUTO PARTS power steering fluid 21.45; NESC September services 21.75; NORTHWEST PIPE FITTINGS INC OF HURON custodial supplies 321.47; NORTHWESTERN ENERGY gas 187.68; O'KEEFE IMPLEMENT INC mower blades 70.32; OFFICE PEEPS supplies 321.38; OTTER-TAIL POWER COMPANY electricity 4991.25; PLAINSMAN subscription 185.38; POPPLERS music 31.59; RENAISSANCE LEARNING INC pilot star phonics 300.00; RICH'S GAS'N'SERVICE fuel 1741.94; SASD leadership & AI training 1200.00; SCHOOL NURSE SUPPLY INC first aid supplies 80.54; SCHOOL SPECIALTY LLC supplies 472.55; SHERWIN-WILLIAMS CO supplies 169.99; SHEYENNE TRANSPORT LLC bus repairs 1452.41; SMITHS LUMBER supplies 159.79; TAYLOR MUSIC instrument repairs 894.00; TEACHER DIRECT wobble chairs 278.58; TESTOUT CORPORATION assessment 210.00; TRUSTWORTHY HARDWARE supplies 535.47; TWIN VALLEY TIRE bus maintenance 333.50; VALLEY FIBERCOM internet 66.98; WARDS STORE & BAKERY memorial 43.00

GENERAL FUND AUTOPAY EXPENDITURES: AMAZON supplies 1192.96; CEV turnkey package 1670.00; DE SMET FLOWERS AND GIFTS staff appreciation 20.00; DE SMET MERCANTILE & COFFEEHOUSE staff appreciation 20.00; DOLLAR GENERAL 232.40; FIREPLACE INC newsletter 99.00; GRAINGER storage cabinets 2638.25; HILLYARD custodial supplies 5873.29; JW PEPPER OF SIOUX FALLS music 341.44; LOWES drawer handles 97.49; MAYNARDS FOOD CENTER staff appreciation; PITNEY BOWES postage fees 5.40; PRAIRIE FLOWER-N-GIFTS staff appreciation 20.00; SDASBO conference registration 100.00; TAYLOR MUSIC band supplies 863.99; TEACHER DIRECT supplies 67.12; TEACHERS PAY TEACHERS classroom 96.42; WARDS STORE & BAKERY staff appreciation 20.70

**TOTAL GENERAL FUND EXPENDITURES \$48,638.80**

CAPITAL OUTLAY EXPENDITURES: HOUGHTON MIFFLIN COMPANY curriculum 3837.48; IMAGINE LEARNING-EDGENUITY digital library 4650.00; RIVERSIDE TECHNOLOGIES chromebooks 3630.00; WILLIAM SADLER INC vocab license 1416.45

**TOTAL CAPITAL OUTLAY EXPENDITURES \$13,533.93**

SPECIAL EDUCATION EXPENDITURES: FUSION CLOUD SERVICES LLC phone 145.99; MITCHELL SCHOOL DISTRICT tuition 900.00; NESC Sept services 6494.52; PEARSON EDUCATION subscription 50.00; PROFESSIONAL HEARING SERVICES INC Roger On V2 3275.00

**TOTAL SPECIAL EDUCATION EXPENDITURES \$10,865.51**

CAPITAL PROJECTS EXPENDITURES: COOP ARCHITECTURE fees 4386.10; WS CONSTRUCTION MANAGEMENT project 669,307.76

**TOTAL BOND REDEMPTION EXPENDITURES \$673,693.86**

FOOD SERVICE EXPENDITURES: BERNARD FOOD INDUSTRIES supplies 3055.22; CASH-WA OF FARGO supplies 6673.88; IMPREST reimburse meal balance SY23 277.15; EAST SIDE JERSEY DAIRY milk 114.23; MAYNARDS FOOD CENTER supplies 298.36; PERFORMANCE FOOD SERVICE supplies 6280.49

FOOD SERVICE AUOTPAY EXPENDITURES: HILLYARD supplies 908.76

**TOTAL FOOD SERVICE EXPENDITURES \$15,049.55**

- d) Approve open enrollment students A, B.
- e) Approve property declared for surplus according to SDCL 6-13-1. Property for surplus valued under \$500 includes: science microscopes and tubing.

**Review of Proposed Fiscal Year 2024 Budget:** Business Manager Johnson presented an overview of the changes to the FY2024 budget. The **General Fund** has no change to the overall budget, but function totals were adjusted based on anticipated expenses. This fund will continue to request the max levy plus \$200,000 perpetual opt-out, as well as use cash on hand to meet accountability. The **Capital Outlay Fund** will increase by \$115,483 to \$1,236,080 primarily due to using the remaining ESSER III funds to purchase equipment. This fund will request the max levy, which is currently \$3650 per student enrollment. The **Special Education Fund** has no change to the overall budget, but function totals were adjusted based on anticipated expenses. The levy will stay at \$1.25 per thousand for this fund. The **Bond Redemption Fund** has a slight increase of \$1050 due to an oversight in fee expenses. The **Capital Project Fund** has a slight increase due to interest revenue. The **Food Service Fund** has an increase of \$43,252 due to anticipated expenses and adjusting the revenue sources. The **Drivers Ed Fund** has no change in expenses.

APPROPRIATIONS	AS PUBLISHED	ADOPTED	DIFFERENCE
<u>GENERAL FUND</u>			
1111 Elementary Programs	\$ 567,506	\$ 558,035	\$ (9,471)
1112 Summer Term ESSER	\$ 3,769	\$ 3,838	\$ 69
1121 Middle School Programs	\$ 453,532	\$ 425,711	\$ (27,821)
1131 High School Programs	\$ 664,381	\$ 614,005	\$ (50,376)
1141 Preschool Services	\$ 38,289	\$ 37,810	\$ (479)
1273 Title I/Read.Intervention	\$ 90,103	\$ 113,840	\$ 23,737
2122 Guidance Services	\$ 77,016	\$ 77,025	\$ 9
2139 Health Services	\$ 1,000	\$ 1,000	\$ -
2219 Improve.of Instruct.Staff	\$ 24,641	\$ 24,641	\$ -
2222 Library Services	\$ 55,682	\$ 62,996	\$ 7,314
2227 Technology In School	\$ 108,973	\$ 112,172	\$ 3,199
2311 Board of Education	\$ 45,075	\$ 45,080	\$ 5
2321 Superintendent Services	\$ 70,062	\$ 71,167	\$ 1,105
2329 NESC Adm. Serv.	\$ 261	\$ 2,265	\$ 2,004
2410 Principal Services	\$ 239,611	\$ 266,692	\$ 27,081
2490 Medicaid Admin	\$ 300	\$ 300	\$ -
2529 Business Office	\$ 151,107	\$ 152,607	\$ 1,500
2549 Operation and Maintenance	\$ 525,839	\$ 539,700	\$ 13,861
2559 Pupil Transportation	\$ 185,712	\$ 198,150	\$ 12,438
2569 Food Services	\$ 13,000	\$ -	\$ (13,000)
2642 Recruit. And Placement	\$ 900	\$ 900	\$ -
4400 Payments to State Unempl..	\$ 4,000	\$ 4,000	\$ -
6100 Male Activities	\$ 62,757	\$ 63,365	\$ 608
6200 Female Activities	\$ 35,031	\$ 37,590	\$ 2,559
6550 Transportation Services	\$ 38,940	\$ 39,940	\$ 1,000
6900 Combined Activities	\$ 83,537	\$ 88,195	\$ 4,658
Transfer Out	\$ 36,000	\$ 36,000	\$ -
	\$ 3,577,024	\$ 3,577,024	\$ -
<u>CAPITAL OUTLAY</u>			
1111 Elementary Programs	\$ 13,066	\$ 18,000	\$ 4,934
1121 Middle School Programs	\$ 8,525	\$ 15,580	\$ 7,055
1131 High School Programs	\$ 14,622	\$ 16,080	\$ 1,458
2122 Guidance Services	\$ 450	\$ 500	\$ 50
2222 Library Services	\$ 6,100	\$ 7,400	\$ 1,300

2227 Technology In School	\$ 30,900	\$ 11,988	\$ (18,912)
2321 Superintendent Services	\$ 988	\$ 988	\$ -
2410 Principal Services	\$ 1,388	\$ 11,184	\$ 9,796
2529 Business Office	\$ 9,158	\$ 9,728	\$ 570
2549 Operation and Maintenance	\$ 365,769	\$ 425,000	\$ 59,231
2559 Pupil Transportation	\$ 505,000	\$ 555,000	\$ 50,000
5000 Debt Service	\$ 25,820	\$ 25,820	\$ -
6100 Male Activities	\$ 13,976	\$ 13,977	\$ 1
6200 Female Activities	\$ 2,700	\$ 2,700	\$ -
6900 Combined Activities	\$ 22,135	\$ 22,135	\$ -
Transfer Out	\$ 100,000	\$ 100,000	\$ -
	\$ 1,120,597	\$ 1,236,080	\$ 115,483
<u>SPECIAL EDUCATION</u>			
1221 Mild to Moderate Disabilities	\$ 528,183	\$ 558,827	\$ 30,644
1222 Severe Disabilities	\$ 16,293	\$ 18,000	\$ 1,707
1223 Center Base Day Program	\$ 63,769	\$ 63,770	\$ 1
1224 Residential Services	\$ 18,000	\$ 18,000	\$ -
1226 Early Childhood	\$ 23,270	\$ 9,505	\$ (13,765)
2142 Psychology Services	\$ 30,616	\$ 21,100	\$ (9,516)
2152 Speech Pathology Services	\$ 31,919	\$ 28,870	\$ (3,049)
2171 Physical Therapy	\$ 7,716	\$ 7,140	\$ (576)
2172 Occupational Therapy	\$ 13,320	\$ 12,325	\$ (995)
2710 Spec. Ed. Administration	\$ 92,301	\$ 92,850	\$ 549
2754 Hearing Services	\$ 10,000	\$ 5,000	\$ (5,000)
	\$ 835,387	\$ 835,387	\$ -
<u>BOND REDEMPTION</u>			
5000 Debt Service	\$ 397,050	\$ 398,100	\$ 1,050
	\$ 397,050	\$ 398,100	\$ 1,050
<u>CAPITAL PROJECTS</u>			
2533 Archt and Engineer	\$ 59,558	\$ 59,558	\$ -
2535 Facilities Acquis/Const	\$ 7,250,000	\$ 7,250,000	\$ -
	\$ 7,309,558	\$ 7,309,558	\$ -
<u>FOOD SERVICE</u>			
2569 Food Services	\$ 246,748	\$ 290,000	\$ 43,252
	\$ 246,748	\$ 290,000	\$ 43,252
<u>DRIVERS ED</u>			
3900 Driver's Education	\$ 7,749	\$ 7,749	\$ -
	\$ 7,749	\$ 7,749	\$ -
<b>MEANS OF FINANCE</b>			
	<b>AS PUBLISHED</b>	<b>ADOPTED</b>	<b>DIFFERENCE</b>
<u>GENERAL FUND</u>			
Cash on Hand	\$ 121,154	\$ 121,154	\$ -
1110 Ad Valorem Taxes	\$ 1,466,485	\$ 1,466,485	\$ -
1120 Prior Yrs Taxes	\$ 6,500	\$ 6,500	\$ -
1140 Utility Taxes	\$ 42,520	\$ 42,520	\$ -

1190 Pen.& Interest on Taxes	\$ 1,350	\$ 1,350	\$ -
1510 Interest Earned	\$ 7,000	\$ 7,000	\$ -
1710 Admissions	\$ 25,000	\$ 25,000	\$ -
1920 Contributions	\$ 2,000	\$ 2,000	\$ -
1941 Shared Teaching Services	\$ 25,000	\$ 25,000	\$ -
1943 Services Provide Other LEAS	\$ 13,000	\$ 13,000	\$ -
1973 Medicaid Indirect Service	\$ 1,500	\$ 1,500	\$ -
1990 Other	\$ 15,000	\$ 15,000	\$ -
2110 County Apportionment	\$ 12,000	\$ 12,000	\$ -
2200 Revenue in Lieu of Tax	\$ 9,700	\$ 9,700	\$ -
3111 State Aid	\$ 1,397,766	\$ 1,397,766	\$ -
3112 State Apportionment	\$ 18,000	\$ 18,000	\$ -
3114 Bank Franchise Tax	\$ 40,000	\$ 40,000	\$ -
4151 Small Schools Grant	\$ 26,009	\$ 26,009	\$ -
4153 Title IV Part A	\$ 10,000	\$ 10,000	\$ -
4154 Title I	\$ 41,643	\$ 41,643	\$ -
4159 Title II Part A	\$ 11,170	\$ 11,170	\$ -
4161 Perkins		\$ 1,360	\$ 1,360
4191 ESSER III	\$ 171,852	\$ 51,126	\$ (120,726)
4810 Federal Reimbursement	\$ 12,375	\$ -	\$ (12,375)
5110 Transfers In	\$ 100,000	\$ 231,741	\$ 131,741
	\$ 3,577,024	\$ 3,577,024	\$ -
<u>CAPITAL OUTLAY</u>			
1110 Ad Valorem Taxes	\$ 1,096,567	\$ 1,096,568	\$ 1
1120 Prior Yrs Taxes	\$ 5,000	\$ 5,000	\$ -
1190 Pen.& Interest on Taxes	\$ 1,030	\$ 1,030	\$ -
1920 Contributions	\$ 10,000	\$ 10,000	\$ -
1990 Other	\$ 5,000	\$ 5,000	\$ -
4161 Perkins	\$ 3,000		\$ (3,000)
4190 190 ESSER II		\$ 1,783	
4191 ESSER III	\$ -	\$ 116,699	\$ 116,699
	\$ 1,120,597	\$ 1,236,080	\$ 113,700
<u>SPECIAL EDUCATION</u>			
Cash on Hand	\$ 152,591	\$ 152,591	\$ -
1110 Ad Valorem Taxes	\$ 678,906	\$ 678,906	\$ -
1120 Prior Yrs Taxes	\$ 2,500	\$ 2,500	\$ -
1190 Pen.& Interest on Taxes	\$ 600	\$ 600	\$ -
1972 Medicaid Services	\$ 360	\$ 360	\$ -
1973 Medicaid Indirect Service	\$ 430	\$ 430	\$ -
	\$ 835,387	\$ 835,387	\$ -
<u>BOND REDEMPTION</u>			
1110 Ad Valorem Taxes	\$ 397,050	\$ 397,050	\$ -
1190 Pen.& Interest on Taxes		\$ 1,050	\$ 1,050
	\$ 397,050	\$ 398,100	\$ 1,050
<u>CAPITAL PROJECTS</u>			

Cash on Hand	\$ 7,259,558	\$ 7,259,558	\$ -
1510 Interest Earned		\$ 50,000	\$ 50,000
	\$ 7,259,558	\$ 7,309,558	\$ 50,000
<u>FOOD SERVICE</u>			
Cash on Hand	\$ 23,147	\$ 23,640	\$ 493
1510 Interest Earned	\$ 1,500	\$ 5,000	\$ 3,500
1610 Sales to Pupils	\$ 85,000	\$ 90,600	\$ 5,600
1620 Sales to Adults	\$ 300	\$ 300	\$ -
1623 Reimb. Staff Meals	\$ 15,000	\$ 15,000	\$ -
1630 Ala Carte	\$ 600	\$ 500	\$ (100)
1660 Other Sales		\$ 2,000	\$ 2,000
1690 Snack/FVR	\$ 14,000		\$ (14,000)
3810 Cash Reimbursement	\$ 700	\$ 700	\$ -
4810 Federal Reimbursement	\$ 70,000	\$ 75,000	\$ 5,000
4810 123 FFVP Reimbursement		\$ 12,525	
4810 180 Supply Chain Asst		\$ 18,735	
4820 Donated Commodities		\$ 10,000	
5110 Transfers In	\$ 36,000	\$ 36,000	\$ -
	\$ 246,247	\$ 290,000	\$ 2,493
<u>DRIVERS ED</u>			
1316 Driver's Education Tuition	\$ 8,250	\$ 7,749	\$ (501)
	\$ 8,250	\$ 7,749	\$ (501)

**Motion #2422 Adopt Fiscal Year 2024 Budget:** on motion by J.Tolzin, seconded by N. Koehlmoos, to approve the resolution to adopt the fiscal year 2024 budget.

**DE SMET SCHOOL DISTRICT #38-2  
RESOLUTION NO. FY24-2**

LET IT BE RESOLVED, that the School Board of the De Smet School District #38-2 after duly considering the proposed budget and its changes thereto, to be published in accordance with SDCL 13-11-2 hereby approves and adopts its proposed budget and changes, thereto, to be its Annual Budget for the fiscal year July 1, 2023 through June 30, 2024. The adopted Annual Budget totals are as follows:

General Fund	\$ 3,577,024
Capital Outlay Fund	\$ 1,236,080
Special Education Fund	\$ 835,387
Bond Redemption Fund	\$ 398,100
Capital Projects Fund	\$ 7,309,558
Food Service	\$ 290,000
Driver's Education Fund	\$ 7,749

BE IT FURTHER RESOLVED, that the adopted annual budget levy request are as follows:

General Fund	\$ 1.320 per \$1000 of Ag Valuation
	\$ 2.954 per \$1000 of Owner-Occupied
	\$ 6.113 per \$1000 for all others not classified as ag or owner-occupied
General Fund Opt-out	\$200,000
Capital Outlay Fund	Per SDCL 13-16-7.2, \$3650 per student enrollment of FY23 of 311
Special Education Fund	\$1.25 per \$1000 of total valuation

Bond Redemption Fund \$397,050

**Motion #2423 School Board Policies:** on motion by E.Buckmiller, seconded by J.Tolzin to approve the following school board policies: ABAC – Relations with Parents, BHB – Board Member Development Opportunities, EEAC – School Bus Safety Program, GBCG – Staff Conduct, IGCF – Pre-Kindergarten Programs, IGDD – Student Performances, IGDJ – Concussion Awareness and Prevention, IICC – School Volunteers, IJ – Guidance Program.

The next regular scheduled board meeting is Monday, October 9 at 5:30PM in the Library.

**Motion #2424 Adjournment:** There being no further business at this time, on motion b, N.Koehlmoos, seconded by E.Buckmiller, to adjourn at 5:51PM. All voting “aye”, motion carried.

ATTEST: Shane Roth, President

Cassi Johnson, Business Manager

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