

De Smet School District Fund Raising Approval Form

Please complete all of the information requested below which applies to your request and return to the superintendent for review and possible approval.

All fund raising activities which involve students must be approved by administration. Requests for these fund raisers will be filed with the Superintendent's office no later than 30 days prior to the proposed activity.

Club/Sport/Class/Org. _____ School _____

Sponsor's Signature _____ Sponsor Name _____
Please Print Name

Revenue Goal \$ _____

Project Objectives/Revenue Use (List items to be purchased and rationale) _____

Description of Project:

1. Product(s), Service or Other Activity _____

2. Inclusive dates & times of project: _____

3. Cost Per Product(s) _____ Sale Price _____

2. Describe how, where sales or service will be conducted? _____

Vendor Information: Company/Sales Rep. _____

Address _____ Phone _____

Attach copies of any contract or agreements with this form.

Other Information: _____

Superintendent Approval _____ Date _____

Business Manager Approval _____ Date _____