

# De Smet School District 38-2 INFINITE CAMPUS STUDENT/PARENT PORTAL USER GUIDE

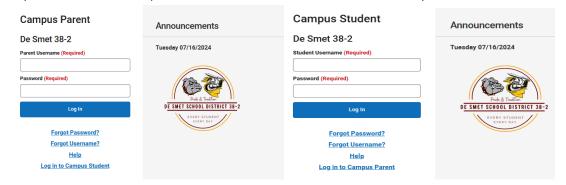
Parents & Students, information is at your fingertips.

Step 1: Contact your building secretary for a username and password

Step 2: Go to the De Smet School Webpage: https://desmet.k12.sd.us/index.php



Step 3: Click on DDN Campus then Student/Parent, and click on either Campus Student or Parent



Step 4: Enter username and password you were given. If you no longer know your password, contact Mrs. Perry

- If you are a new user or have forgotten your password this screen will pop up
- You must enter your email address twice, then enter the password you were given

Step 5: You will then be taken to this screen



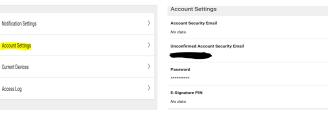


Add

Step 6: The best practice is to change your password by clicking on Click on "Settings" then "Account Settings" at the top right-hand side of your screen.

"Update"





You will then be prompted to update your password. Passwords should be at least 8 characters long and it must meet three of the four qualifications:

- A lowercase letter(a, j, r, etc.)
- An upper case letter (A, J, R, etc.)
- A number (3,7,1, etc.)
- A symbol (@,%,&, etc.)

### NAVIGATING THE PARENT PORTAL

The left side of the screen is used to navigate the Campus Portal, The right side contains the main frame which displays topic-specific information. Click on any of the topics on the left side to access the information you are seeking. If you have any questions please contact Mrs, Perry.

# **GO MOBILE**



# **Download the Mobile App**

## **Campus Student and Campus Parent**

#### Announcements

Quickly see district announcements as they are posted.

#### Assignments

Browse assignments by specific class or due date.

#### Attendance

Review attendance events in summary and detail form.

# Grades

Immediate access to grades as they are posted.

#### Schedule

Review schedule from anywhere, at any time.



# Step 1 - Download the App.

 Download the Infinite Campus Mobile Portal Application from Apple Store, Google Play, or Amazon

Step 1 - Type in the District Name and State, Click on De Smet 38 - 2



Step 3 - Enter Portal Account to Sign In



- Enter your Campus Portal username and password
- Select Log In

Step 4 - Under "User Device Confirmation"

- Click "Recognize this device in the future"
- Click "Continue"
- It will take you to the school's "Message Center"



<sup>\*\*</sup> If you are asked to provide an activation key, please contact the office and they can provide you with the key you need. By email is best as it is a long code.