

**BOARD OF EDUCATION**  
**De Smet School District #38-2**  
**SPECIAL BOARD MEETING**  
**MINUTES**

The School Board of the De Smet School District #38-2 of Kingsbury County, SD convened pursuant to due notice at 5:30 PM on July 29<sup>th</sup>, 2019 in the high school Library Those in attendance were Pres. Shane Roth, Vice-Pres. Norm Koehlmoos, Donita Garry, Barb Asleson and Jared Tolzin. Administrators present were Supt. Abi Van Regenmorter, MS/HS Principal Andy Armstead and Bus. Mgr. Susan Purintun. Marlys Larsen representing DTO, Mike Siefker of *The De Smet News*, representatives from TSP Architecture Engineering Planning and Co-Op Architecture for presentations concerning renovations for facilities improvements of heating and cooling and buildings updates.

**AGENDA:** On motion by D. Garry, seconded by B. Asleson to adopt the agenda as presented. All voting “aye”, motion carried.

**CONDUCT FISCAL YEAR '20 BUDGET HEARING:** At this time the budget hearing for FY2020 was conducted. The board reviewed the prior year’s revenues, expenditures and fund equities. The General Fund balance for FY2020 increased slightly to 41%. The district will continue to utilize the ability of transferring 45% of ad valorem taxes to fund the general fund expenditures as provided by SDCL. The need for the full transfer will offset the anticipated lower enrollment for the FY2020. Fund balance for FY2019 without the Capital Outlay transfer would have been 21%, The total proposed budget of \$4,861,695 includes General, Capital Outlay, Special Education, Driver’s Education and Food Service. The proposed budget of taxing funds is \$255,482 less than FY19’s adopted budget. The majority of the decrease in the budget are due to reduction and combining of staff positions, lower capital requests and special education reduction fees of the NESD. The board will have the opportunity to study and question the proposal before adoption at the regular board meetings of August 12<sup>th</sup> and September 9<sup>th</sup>, 2019. Copies of the proposed budget are on file in the business office.

**CONTRACT APPROVALS:** On motion by N. Koehlmoos, seconded by J. Tolzin to approve the contract for Lindsey Nolte as MS/HS English, Choir assistance and adaptive PE. All voting “aye”, motion carried.

On motion by J. Tolzin, seconded by D. Garry to approve the employment agreement with Debra Pommer as a special education paraprofessional at \$13.85/hour. All voting “aye”, motion carried.

**FACILITY RENOVATION DESIGN SERVICES PROPOSALS:**

The board heard from both TSP, Inc and Co-Op Architecture and what they can offer to the school district to possibly do a three phase project of the following:

Phase I

- A. Replace the existing non-functional boiler in the old HS Gym
- B. Remodeling the former shooting range into a wrestling room including HVAC
- C. Remodel the former Armory space into a weight room including HVAC

Phase II

- A. Remodel of the LIW Elementary building which could possibly include renovation of the restrooms connected to the gymnasium, re-locating the office spaces and adding a meeting room toward the main entrance of the building for security issue; possible resource and library area; additional ADA updates;

Ron Mielke and Tad Holt of TSP, Inc. gave the school board a full review of all the services they are able to offer and consider themselves a full service architecture firm. They noted recent projects in neighboring schools districts Howard and Hamlin School District. They have also worked with the community of Bryant in updating their community center and gym. Mr. Mielke has worked with many National Guard projects. They reviewed how they would bill on an hourly basis until they complete a schematic design for the 3 phase project.

TSP, Inc. Tad Holt and Ron Mielke – Full service firm – all engineering – interior design – one stop shop – looked at the weight and wrestling rooms, elementary areas that need updating and entrance areas, WPA gym renovation. Three phase approach. On way – Howard – 2<sup>nd</sup> one they have done there. Added weight/wrestling/ac/etc, Exterior work not acceptable. Work hard to solve issues. Tad is working with Hamlin School District. Bid documents for addition projects and renovations. Stopping by Hamlin – Bryant’s community gym.. City hall – ADA bathrooms, etc. A lot of school work. National Guard work. Elementary – many areas that need updating – Agreement put together by three phase approach.

Work hourly – until they get to schematic design – based on percentages – Mechanical and electrical work – Scott Lardy – 8-9 percent – if we would need to do a 4<sup>th</sup> phase. Boiler – getting it out of the gym and making more space. Master plan – mechanical/ventilation/exhaust, etc. Sign document – phase one – before we could get the work done. Hourly basis. \$3000-\$4000 to get a good handle on work in armory, boiler. Jared problem with signing on with company not knowing for sure what the total numbers will be?

Norm – local contractors – reaching out to local. Felt in last project we had to struggle to get to use our locals and not their people.

Prior expenses that we spent for WPA Gym in 2016.

What about projects that go over? (Norm) Look like we are going over – they have to come to board to make choices to stay in budgets. Use bid alternates to save?

SD phase – 10% higher for Hamlin – worked with them -

Co-op Architectures :Tom Oster, Jason Kann, Kyle Raph and Travis Sichmiller

Interior designers, our staff, etc.

Facilities Assessment

Master Planning

Enrollment and Capacity

Operating Costs

Budget Review

Bond Consulting

Facility Design

Construction Administration

Additional Services

What is the mission for the project and making it successful.

Trusting/Supportive

Passionate

Frugal

Bang for your Buck

Student Safety

Good Flow

Functionality

Efficient

Nostalgia and keeping the history of the existing facilities

Architecture – influences students learning – good stewards – safety – on time/on budget – small town feel – community pride and joy.

Tom Oester’s part:

Financing

Planning

Public Meetings

Travis Sichmiller – Hvac/

Energy Evaluation

Analysis

Usage and evaluation

Geothermal – steam boiler that went south – Natural gas – hot water boilers – Look at how it works – operating costs wise too – share knowledge with admin/custodial - controls working – utility cost wise – tie on to geo thermal and get it working for us – Right rate? Utility bills – Boiler needs to be repairs immediately – Do something similar

Travis designs and they hire who does the “fix” – no mechanical and electrical – help line up work – bid specs – Tom – when this project is all done – one thing that has to be done – whoever you hire – like a Travis – someone who is not biased to what they use.

Why us – the team – our passion – our responsiveness

For successful project – open honest and respectful. Core Values –

Liven spaces up – experience to bring that to the projects. Fun and vibrant for learning.

Finally – gym – phase 3

Brief proposed schedule –

Local contractors –

Fee structure – Bundle 1, 2 and 3 – Say phase 3 we have to hold off. Bill on monthly basis – work been done.

Remind each firm is different – there are no reimburseable costs in Co-Op – No hidden fees – No fees for change orders – for up or down.

On that fee – 2/3rds down and the sky falls – stop – they stop for whatever work they have done.

Two weeks – boiler and weight room project moving.

Adjourn – Donita, second Barb