

THE DE SMET SCHOOL DISTRICT #38-2
BOARD OF EDUCATION
MINUTES

The School Board of the De Smet School District #38-2 of Kingsbury County, SD convened pursuant to due notice at 5:30 PM on June 12th, 2023 in the high school library. Those attending were Pres. Shane Roth, Jared Tolzin, Evan Buckmiller and Norm Koehlmoos. Barb Asleson was absent. Administrators present were Supt. Abi Van Regenmorter and Bus. Mgr. Susan Purintun. Visitors were Sheila Schmidt representing DTO, Amy Halverson participated by conference call on behalf of the *Kingsbury Journal*.

PUBLIC PARTICIPATION: There were no public participants.

AGENDA: On motion by N. Koehlmoos, seconded by E Buckmiller to approve the presented agenda. All voting "aye" for the amendments to the agenda, motion carried.

DELEGATIONS: None

CONFLICT OF INTEREST DISCLOSURE: There were no conflicts of interest disclosures.

Public Comment and Review of Safe Return Plan As required by law, the plan is posted on the District website and approved by the board every six months.

CONSENT AGENDA: On motion by J. Koehlmoos, seconded by E. Buckmiller and unanimously carried to approve the consent agenda including the minutes from the regular meeting of May 8th, 2023; the following financial report for the period of May 1st, 2023 through May 31st, 2023, the bills presented for payment; approval of the extra-curricular staff contracts, Robin Gigov, asst. SPED Dir and Dave Van Regenmorter, head of facilities and maintenance; approval of resignation of coaching position: Cory Haugen, head track coach (pending suitable replacement), Devon Wolkow, assist track coach; approval of SPED Comprehensive Plan, approval of surplus items kitchen pans and shelving;. All voting "aye", motion carried.

GENERAL FUND: Revenue – Ad Val Tax 503,351.11, Pr. Yrs Taxes 306.61, Pen&Int 23.04, Interest 526.58, Other Local Rev 1865.65; County Apport. 317.89, State Aid 96,201.00,

Disbursements – 35,075.50, May Payroll 244,000.73

TOTAL GENERAL FUND CASH BALANCE –1,448,218.28

CAPITAL OUTLAY FUND: Revenue – Ad Val Tax 409,315.49, Pr Yr Taxes 165.03, Pen&Int 12.39, Other 225.00

Disbursements – 1206.98

TOTAL CAPITAL OUTLAY FUND CASH BALANCE – 2,056,864.15

SPECIAL EDUCATION FUND: Revenue – Ad Val Tax –246,078.73, Pr. Yrs Tax 82.52, Pen&Int 6.19, Other 201.00

Disbursements – 11,802.84, May Payroll 59,465.15

TOTAL SPECIAL EDUCATION FUND CASH BALANCE – 361,158.37

BOND REDEMPTION FUND: Revenue – Ad Val Tax 59,057.81

Disbursements – none

TOTAL BOND REDEMPTION FUND CASH BALANCE – 454,821.64

CAPITAL PROJECTS FUND: Revenue – Interest 18,848.88

Disbursements: 413,103.84

TOTAL CAPITAL PROJECTS FUND CASH BALANCE: 6,888,901.28

FOOD SERVICE – Revenue – Sales to Pupils 7842.10, Sales to Adults 53.00, Meals paid by Dist 3080.00, Other Sales 388.20, SNACK FFV 990.30, Federal Reimbursement 8421.63
Disbursements – 13,418.98, May Payroll 20,992.01
TOTAL FOOD SERVICE FUND CASH BALANCE – -4682.47

ENTERPRISE FUND: Revenue – none
Disbursements – None

TOTAL ENTERPRISE FUND CASH BALANCE – 3871.72

TRUST AND AGENCY – Revenue – 99,326.95
Disbursements – 61,100.72

TOTAL TRUST AND AGENCY FUND CASH BALANCE - \$156,720.74

June Bill Listing:

GENERAL FUND EXPENDITURES: A-OX Welding Supply Co, Vo-Ag Supp 1041.19; Ace Hardware Volga, Cust Supp 202.96; Advance Fund – ORR Golf Fees 100, Broadland Golf Course Golf Fees 60, O’Gorman HS Track Fees 150, S. Palmlund Serv Learn Supp 245.81, S. Palmlund FCCLA Travel 235.04, Andes Central Golf Fees 92.84, D.VanRegenmorter Trav/Transp 17.34; S.Stofferahn Reim TIE Fees 275, C.Haugen Howard Wd Track Fees 500, D.Hubers Elem Band Judge 202, SDAEOP Reg Fee/Member Dues 120, Henry School Golf Fees 50, Lake Region Golf Fees 130, S Stofferahn Tech Sup 205.08, D.VanRegenmorter Cust Supp 89.54, S.Valley HS Golf Fees 40, Rocky Run Golf Pre Region Fees 260, Rocky Run Golf Region Fees 160, A.VanRegenmorter Reimb Supt Trav 56.10, V.Dylla Reimb Music Repairs 13.80, M.Birkel Field Day supp 56.78, M. Birkel Reimb Tuition 330.74, S. Palmlund Trav Arlington DDN 42.84, AB&T State Track Travel 855.00, AVanRegenmorter Teach Lead Acad. Mentor 500, J.Poppen Reimb Supp 71.04, Hamlin HS Golf Fee 60, K. Voekrodt Lake Preston Trav 385.56, B. Wilkinson Reimb KG Supp 124.55, St. Mary HS Reg Golf Fee 63.79, C.Haugen State Track Trav 40.16, AB&T State Golf Travel 160.00 Total Gen Adv Fd 5693.01; American Trust Insurance, Property Insurance 51,746, Liability Insurance 5497, Cyber Insurance 4051.56 Total 61,294.56; Avid Hawk LLC, Prof Fees 45; Brookings Engraving, Golf Award 15; Butler Machinery, Generator Maint 2223.06; Century Business Prod, Copier Maint 1003.80; City of De Smet, Bus Gar Utilities 55.83, Bldg Utilities 648.85 total 704.68; Culligan Utilities 40.00; De Smet School Food Serv, Reimb Adult Meals 1524; De Smet Welding, Cust supp 325.76; Dust-Tex Serv, Clean Serv 313.74; Eternal Security Products, Tech Supp/Maint 4539.76; Foreman Sales and Serv, Bus Supp 199.01; Fusion, Communications 492.00; G&R, Maint Serv 4774.50; Hauff Mid-America Sports Coaches Gear 528, Track Supp 23.90 Total 551.90; Hillyard, Cust Supp 4465.48; Innovative Office, Tech Supp 643.41; Iroquois School Dist, Vocal Music Instructor Share 37,310.93; Jostens, Princ Off Awards 342.09; Kingsbury Elect, Communications 59.90; Kingsbury Journal, Journalism 300, Scholarship adv 168, Bd Comm 379.50; Blake Koehlmoos, Tractor Rent/Snow Removal (Norm Koehlmoos abstained on this invoice) 676.50; The Main Stop Trans Fuel, 2345.37; Maynards Food, Field Day Supp 191.76, Consumer Science Supp 115.52 Total 307.28; Midstate Agronomy, Cust Supp 63.36, Milborn Seeds, Cust Supp 220.00; Napa Auto, Shop Supp 186.99, Trans supp 18.67 Total 205.66; NESO, Gen Serv 35.01; NW Public Serv Bus Gar Utilities 26.14, Bldg Utilities 472.52 Total 498.66; O’Keefe Imple, Cust Supp 141.94; Office Peeps, Tech Supp 523.00, Copier Supp 164.40 Total 687.40; Otter Tail Power, Bus Gar Utilities 39.18, Ath Fd Utilities 147.22, Bldg Utilities 5430.62 Total 5617.02; Ramada Hotel, State FCCLA Trav 1483.11; Ramkota Inn, State Track Trav 1736.00; Ramkota Riverside Inn, ASBO Travel 230; Safeguard Bus Sys, Bus Off Supp 799.22; SDHSAA, AD Supp. 285.00; Sheyenne Transport, Bus Repair/Inspection 1774.09; Smith’s Lumber, Cust supp 193.60; Trustworthy Hardware, Trans Supp 17.10, Cust Supp 369.68 Total 386.78; Ultra/Conn Point, Prof Serv 278.50, VEEAM Prod Supp 856.00 Total 1134.50; Valleyfiber, Ath Fd Fee 66.98; Wilkinson Insurance, Bond Fees 252.50; Zimco Supp, Cust Supp 250; **TOTAL GENERAL FUND EXPENDITURES 148,042.82**

CAPITAL OUTLAY FUND EXPENDITURES: Adv.Fund – J. Birkel, Reimb Coll Text 408.60, L.Johnson, Reimb Coll Text 107.41, J.Burke, Reimb Coll Text 114.99, K.Janssen, Reimb Coll Text 51.92, G.Poppinga, Reimb

Coll Text 135.89, E.Albrecht, Reimb Coll Text 388.17 Total CO Adv Fd 1206.98; **TOTAL CAPITAL OUTLAY FUND EXPENDITURES 1206.98**

SPECIAL EDUCATION FUND EXPENDITURES: Adv Fd – E.Martian Reimb SPED Supp 300.11, KG Co ROC Trans Fees 60.00 Total SPED Adv. Fd 360.11; Fusion, Communications 204.03; Mitchell School Dist, Out of Dist Tuition 2745.00; NESC, Early Childhood 568.17, Psychologist 999.66, Speech Path 1627.36, Physical Therapy 422.05, Occup Therapy 739.03, CB Tuition 3459.38 Total NESC 7815.65 **TOTAL SPECIAL EDUCATION FUND EXPENDITURES 11,124.79**

CAPITAL PROJECTS FUND EXPENDITURES: Foerster Testing Limited, Prof Service 4045.00; WS Construction Management, Bldg Construction 678,145.24; **TOTAL CAPITLA PROJECTS FUND EXPENDITURES 682,190.24**

FOOD SERVICE FUND EXPENDITURES: CASH-WA of Fargo, Food 3911.19; East Side Jersey, Food (Chain Supply) 972.88; Maynards Food, Food 249.92; Performance FoodService, Food 1814.91, Supplies 34.63 Total 1849.54; **TOTAL FOOD SERVICE FUND EXPENDITURES 6983.53**

DRIVERS EDUCATION FUND EXPENDITURES: The Main Stop, Fuel 224.43 **TOTAL DE FUND EXPENDITURES 224.43**

NESC BUSINESS REPORT: NESC alternate board representative Evan Buckmiller reported on NESC business. The board reviewed the preliminary budget for FY24. Mr. Buckmiller reviewed recent resignations and discussions concerning the psychologist positions and FTE's and the possibility of utilizing virtual services.

EDUCATION ENHANCEMENT FOUNDATION: The annual meeting was conducted the end of May with board member Jared Tolzin attending. The following offices were re-elected Greg Skyberg as President, Jared Tolzin Vice-President, Eugene Weerts as Secretary and Connie Geyer as treasurer. The Foundation is searching for new members as current ones would like to step back.

LEGISLATIVE REPORT: Bus. Mgr. Purintun reminded board members of the joint convention of ASBSD/SASD August 2-4 and if they are interested in attending to let her know to register them and make travel arrangements.

BUILDINGS/FACILITIES COMMITTEE: The board members will do an inspection and walk through of the LIW elementary project following the meeting. The project is moving along mostly on schedule. The air conditioning for the existing MS/HS is to be operational this current week. The trusses are scheduled for delivery next week, with roof decking beginning the week of July 4th. Otter Tail has completed the burial of the power lines. Supt. Abi will be in contact with the school and city attorney, Todd Wilkinson as to the school's options and what is best for parking and safety of students and the public at large. The next construction progress meeting will be held on June 21st at 10 AM.

PRINCIPAL'S REPORTS: Mr. Dan Bettin's report was included in the board packets as he was not able to be in attendance as he attends a principals conference this week. The report highlighted end of year activities of music concerts, graduation, athletic and FFA banquets, State Golf and Track accomplishments. Cheer tryouts were held with judges scoring performances of sideline cheers, school song, jumps and dance. At this time, Mr. Bettin is recommending to continue football cheer but suspend the winter cheer with the understanding that in the future it can be brought back should there be more interest and leadership from the participants. Current coaching positions that are open are asst. volleyball, JH boys basketball, head track and asst. track.

Supt. Abi added that in a recent development the football team has been invited to play at the University of Sioux Falls Field in a Midco Football event that would be broadcast on the Midco TV channel. The proposal would have De Smet versus Castlewood on August 18th. The game would take the place of a home event but give the players the opportunity to play on a university football field. Plans have not yet been finalized but the board will be kept apprised of any further developments.

The board also heard that the PBIS team attended training in Sioux Falls on June 13th and 14th. The focus was providing more support and intervention actions for students.

Summer school and ESY instruction activities is taking place in both the MS/HS building and the LIW building. Local staff members Emily Martian, Jean Penney and Robin Gigov are involved in the instructional programs.

The Kingsbury County Sheriff Dept recently held a training for all county schools for a program called "Handle with Care". The program has been developed to alert school administrators and counselors when law enforcement and first responders are aware of a student who has been exposed to a traumatic event. They will send a text out to administration with the child's name and "Handle with Care" to let them know that the student may need additional attention, or grace for behavior due to an incident. No information will be given as to the event.

MOTION TO APPROVE WEIGHT ROOM PROCEDURES: On motion by J. Tolzin, seconded by E. Buckmiller to approve the following Weight Room/Gym Use agreement: The De Smet Weight Room and Gym are open for use provided one or more of the following criteria are met. These rules are put into place to protect the school and its supervisors should any unforeseen incidents occur on school property. This agreement does not guarantee full protection. Any violation of or misuse of these privileges will result in termination of the use of the facility to be determined by the Administration.

General Rules

1. Only De Smet students, graduates (one year after graduation), or De Smet staff are allowed to use the facility. Permission may be granted to others by the Administration.
2. A FOB will only be issued to any person wishing to use the facility after their first year of college or one year after their graduation date. Requirements for use are listed below.
3. A supervisor must be present at all times. Supervising students in the gym AND the weight room at the same time is not permitted. If the Supervisor leaves the facility, everyone else leaves as well unless there is another supervisor present.
4. It is an expectation to make sure doors are properly secured upon leaving the facility. Propping doors is unacceptable.
5. Misuse or abuse of the facility or allowing someone to use an issued FOB to gain entrance will result in immediate termination of the privilege to use the facility for a time determined by the Administration.
6. All FOB's will be turned off at the beginning of each school year. Users must request their FOB's be turned on again, provided the correct requirements have been met.

Gym Use

1. Bring your own volleyball, basketball, or other equipment you plan to use. There will be no keys issued for the ball room/equipment room.
2. All participants must be supervised by an adult and/or someone that has met criteria to be issued a FOB.
3. All lights should be turned off once the facility is no longer in use.

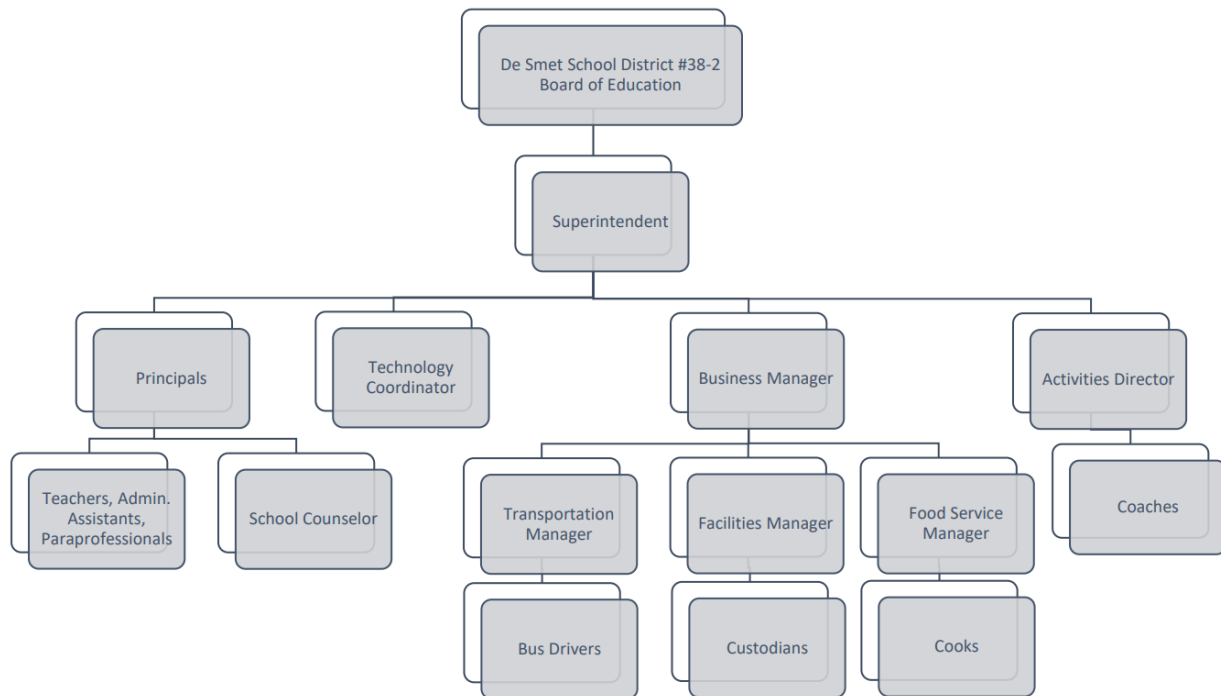
Weight Room

1. No De Smet High School student or recent graduate is allowed to be in the weight room without supervision and a spotting partner. No out of district students are allowed in the weight room unless permission is secured through administration.
2. To be issued a FOB to become a supervisor, one must complete the following:

1. Be one year removed from their graduation date. Ex: May 2023 graduate; able to apply for a FOB in May 2024.
2. Complete the Alison CPR, AED, & First Aid course. The course can be found at alison.com/cpr-aed-and-first-aid. Take a screenshot of the Certificate of Completion. Administration will need a copy of the Certificate of Completion prior to a FOB being activated.
3. No entrance to the weight room will be through the outside door (south door). This door is for emergency exits only.
4. Misuse, abuse or any violation of these rules will result in the loss of privileges for a time to be determined by the Administration.

The board reviewed and discussed the rules, use and consequences of violation of the agreement that will need to be signed by individual wishing to have access and/or supervise students in the weight room and/or gym. The policy was also reviewed by our insurance agent Brian Bindert. Further discussion was also held on installation of door alarms in the weight room and gym areas for security to prevent the jamming of doors to circumvent proper access.

MOTION TO APPROVE THE CHAIN OF COMMAND: On motion by J. Tolzin, seconded by E. Buckmiller to approve the proposed Chain of Command. All voting “aye”, motion carried.



SPECIAL MEETING FOR END OF FISCAL YEAR BUSINESS: On motion by N. Koehlmoos, seconded by J. Tolzin to set June 28th, 2023, 7:30 AM for a special meeting to conduct end of fiscal year business. All voting “aye”, motion carried.

EXECUTIVE SESSION: On motion by J. Tolzin, seconded by N. Koehlmoos to go into executive session at 5:55 PM on personnel matters pursuant to SDL 1-25-2 (1). All voting “aye”, motion carried.

Regular session resumed at 6:18 PM

ADJOURNMENT: There being no further business at this time, on motion by N. Koehlmoos, seconded by J. Tolzin to adjourn. All voting “aye”, motion carried. (6:19 PM)

ATTEST: Shane Roth, President
Susan Purintun, Business Manager

Published once at the approximate cost of \$_____